



THE HUB

Guidelines

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Table of contents

- Table of contents 2
- Introduction 3
- Application requirements 3
- About The Hub 3
- Expression of Interest for facility use 4
- EOI timeframes 4
- Assessment process 4
- Booking requirements 5
- Fees and Charges 7
- Requesting a facility space 7
- Netball court bookings 8
- Site Plan 9
- Equipment and support needs 10
- Compliance 10
- Child and Youth Safe Standards compliance 10
- Application statement 10

Introduction

Organisations, sporting clubs and community groups are invited to express interest in long-term use of indoor courts and community spaces at the Northern Suburbs Community Recreation Hub (the Hub) in Mowbray, Launceston, through an Expression of Interest (EOI) process.

Application requirements

Before starting your application, please ensure you have read and understood these Guidelines.

- Late submissions will not be accepted.
- Organisations must complete the EOI Application Form with confirmation of approval by an authorised delegate (e.g. President, CEO, Chairperson).
- Submission format is an online Form available here: [Northern Suburbs Community Recreation Hub \(The Hub\) Form](#)

About The Hub

The Hub is a new \$43.6M multi-purpose sport and community facility delivered in partnership between the Tasmanian Government, Australian Government and City of Launceston.

With over 10,000 m² of indoor space, it is Tasmania's largest recreation hub, providing much-needed indoor courts and community areas in Launceston's northern suburbs. Increasing community engagement in sport and active recreation is a driving force behind this development, with the aim to improve health and social outcomes for local residents.

The Hub will offer inclusive access for all. Its design was informed by disability access advisors to meet the needs of community members of all abilities as a welcoming, safe space for people to come together, get active, and participate at all levels, from social play to competitive sports.

The Hub incorporates sustainability features such as electric vehicle charging stations and safe, active transport access which support environmental and social sustainability goals.

Expression of Interest for facility use

The Hub Stakeholder Reference Group (SRG) invites EOIs from community, education, sport, recreation, event, and government organisations. EOIs are for **regular, ongoing bookings** of indoor courts and community spaces.

Those who are not successful in the EOI process, may decide to be placed on a wait list, flagged in the Application Form.

EOI timeframes

Stage	Dates
Stage 1 – EOI Submissions	<ul style="list-style-type: none">• Applications open – 6 February 2026• Applications close - 20 February 2026
Stage 2 – Shortlisted Applicants	<ul style="list-style-type: none">• Shortlisted applicants informed of initial outcome – 2 March 2026• Shortlisted applicants requested to submit further documentation (compliance and supportive) – by 9 March 2026• Applicants who have not progressed to Stage 2 will be notified - 2 March 2026
Stage 3 - Offer and Acceptance	<ul style="list-style-type: none">• Offers made to successful applicants 10 March 2026• Acceptance of offer by applicant (includes negotiations, if required) – 13 March 2026

Assessment process

Stage 1 – EOI submission

All EOIs will be assessed by the Hub Stakeholder Reference Group, and suitable applicants will be shortlisted.

The panel will assess applications on:

- Community benefit, participation growth and opportunity for activities not presently available or undersubscribed.
- Alignment with the Hub's Strategic Objectives (see the Application statement section below).

- Organisational capacity and experience.
- The practicality of the proposed use (e.g. scheduling fit, any special requirements).

The panel may also consider the diversity of user groups to ensure a balanced use of the facility.

Priority will be given to local and Tasmanian-based organisations.

Affiliation with a peak or governing body is encouraged, but not essential.

Stage 2 – Follow-up documentation

Shortlisted applicants will be asked to provide documents that evidence compliance, including:

- References from previous facility owners, participants, or peak bodies
- Recent bank statement or financial records
- Current insurance Certificate of Currency
- Proof of incorporation or company registration
- Constitution or Rules of Association
- Child and Youth Safe Framework policies
- Risk management plan for activities and use of equipment
- Organisation-specific policies or strategies (if relevant)
- Other supporting documents linked to the Application Statement.

After reviewing Stage 2 documentation, the Venue Manager will make offers to priority organisations, based on SRG assessment and approval.

Booking requirements

- Applicants must commit to a **minimum six-month regular booking** (e.g. a weekly slot over two school terms or longer) from 30 March 2026.

- **Casual or one-off bookings are not available** in this process. These may be considered once the initial allocation is complete.
- The aim is to create long-term partnerships that support stable, ongoing community use of the facility.
- Information on age group and expected participant numbers are required.

Applicants should clearly outline:

- Booking **days and times**, and
- **Flexibility** with scheduling.

Future booking opportunities

- Further EOI rounds and short-term booking opportunities may become available once initial offers are finalised.
- A **wait list** will be created after the first EOI round. Applicants can opt to be placed on the wait list in the Application Form.

Fees and Charges

Facility	Standard Rate (Peak Times)	Off-Peak Rate	Block Booking Discount
Netball Courts (4 courts)	External users \$65/hr Peak Hours - 5:30 PM - 11:00 PM	External Users \$50/hr Off-Peak Hours - 7 AM - 5:30 PM	15% off total (if booking all 4 courts as a full block)
Multi-Purpose Courts (3)	\$45/hr Monday - Friday 6 AM - 9 AM 3 PM onwards School Holidays Only All Day Weekends 9 AM -5 PM	\$35/hr Monday - Friday 9 AM - 3 PM School holidays only 5 PM onwards	15% off total (if booking all 3 courts as a full block)
Meeting Room (community)	\$35/hr	\$35/hr	
Youth Engagement Space	\$55/hr	\$55/hr	
Function Room	\$50/hr	\$50/hr	

Requesting a facility space

Scheduling court use will be coordinated to balance multiple users. Typical available booking times may include weekdays (morning, afternoon, evening) and weekends, subject to overall Hub programming.

The Hub offers the following spaces for long-term bookings:

- Indoor Netball Courts (4) – High-quality sprung timber courts (marked N1–N4 on the site plan) operated in partnership with the Northern Tasmanian Netball Association (NTNA). These are full-size courts suitable for netball and basketball. Other court sports will require temporary line markings.

- Indoor multi-Purpose Courts (3) – Polyurethane surfaced courts (marked M1–M3 on the site plan) that can accommodate various activities and are not limited to sporting activities, but also the hosting of gala events etc. These multi-use courts help address the shortage of indoor courts in the region and are intended for flexible, multi-sport use.
- Meeting Rooms – A meeting room for up to 6 people and Counsellor Room for up to 3 people are available.
- Youth Engagement Space – A dedicated youth activity area suitable for workshops, drop-in programs, tutoring, or counselling sessions. This space is designed to support youth and community education/counselling initiatives.

Priority will be given to local community and Tasmanian-based organisations.

Affiliation with a peak or governing body is desirable.

See site plan below for reference.

Netball court bookings

During the day on weekdays, the courts are open for external bookings.

The courts are **NOT** available on the following dates/times:

- From 13 April - 2 September on a Monday, Tuesday and Wednesday from 5.30pm onwards
- Thursday evenings
- Friday evenings from 24 April - 18 September
- Saturdays (evenings may be an option on request)

Site Plan

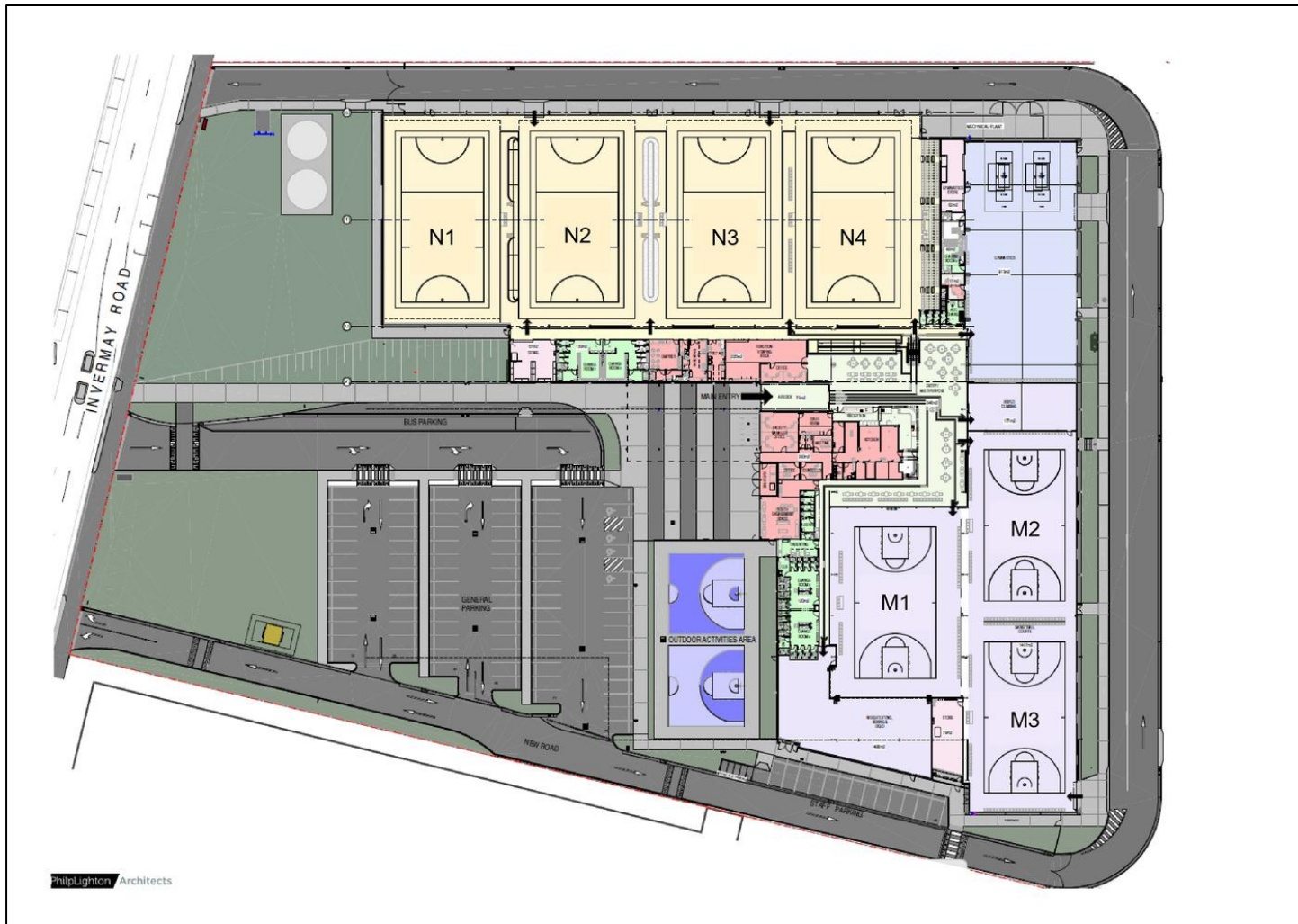


Image 1 (Philip Lighton Architects, 2025) - Site plan of the Northern Suburbs Community Recreation Hub (concept). The facility includes four indoor netball courts (N1–N4) and three multi-purpose courts (M1–M3) among other community and youth spaces.

The Hub Facility Use Expression of Interest Guidelines

Equipment and support needs

In addition to the requested Hub facility space, the application should specify any additional equipment and support that may be required.

Compliance

Include in the Application Form, which insurances the organisation has. This is a general confirmation only. If successful in Stage 1, applicants will be required to provide Certificates of Currency for applicable insurance cover.

Child and Youth Safe Standards compliance

The Hub is a community facility with a strong focus on providing a safe environment for children and young people. All organisations applying must commit to the Tasmanian Child and Youth Safe Standards as administered by the Office of the Independent Regulator.

Application statement

The EOI seeks proposals that will maximize community use of the Hub in line with its vision for community access, health and wellbeing, inclusivity and strategic alignment with local and state sport/community development plans.

The Application statement must include the following:

1. Community benefit statement

- Describe the programs or activities proposed to be delivered at the Hub.
- Provide a statement on how program/s will help the community.

2. Organisational capacity to deliver

- Provide evidence of capacity and experience in delivering successful programs, such as past program successes, qualified personnel and volunteer support.
- Provide evidence/statement of financial viability and reliability with no outstanding debts or breaches of agreements with other entities.

- Explain how activities fit in with and/or complement the existing facilities and programs, and do not require significant facility improvements to conduct the activities.

3. Alignment with Hub goals and objectives and community strategies

- Applicants should demonstrate how use of the facility will meet the following Strategic Objectives:
 - Increase community participation in sport and/or recreational activities (especially among target groups such as youth or under-represented populations),
 - Promote wellbeing and social connection, foster an inclusive environment (welcoming people of all abilities, ages, and backgrounds).
 - Offer programs that create sustainable long-term benefits for the community and activate the facility during off-peak times.
- Include any plans or strategies the program supports. For example, there may already be strategies to attract new participants, promote diversity, or grow overall sports/recreation participation in the region.
- Provide details on alignment with peak bodies, local or state strategies (such as Active Tasmania initiatives, local Council youth strategies or state sporting association plans).

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